



Checklist for removal cleaning

Rooms

(Applies to all rooms including the apartment spaces mentioned below)

- Vacuum all the floors, also vacuum any dust on and around air vent/supply air diffusers
- Clean the windows (inside, outside, and between panes)
- Wipe down skirting boards, pipes, power sockets, switches and lighting fixtures
- Wipe down doors, shelves and top of wardrobe
- Wipe down both sides of the interior doors, frames, moulding and handles
- Mop the floors

Hallway

- Wipe down the exterior door inside, outside and handles
- Clean the tile grouting on hall floor*

Kitchen

- Clean the cooker hood*
- Wipe down all cabinet doors, shelves, and in and around all drawers
- Wipe down all handles
- Clean the kitchen sink
- Clean under the kitchen sink
- Pull out the cooker and clean the sides and back
- Clean the stove plates*
- Clean the oven, oven shelves and ceramic hob* Don't forget to clean between the glass panes!
- Wipe down all cooker knobs (they can be pulled off)
- Remove the base plinth. Vacuum and wipe down under all cabinets
- Defrost the freezer and collect water
- Clean the fridge and freezer*
- Clean the walls

* This symbol means there are more detailed instructions on the last page in this document.



Bathroom

- Clean the extractor fan**
- Clean in and around the toilet, including the seat
- Clean the washbasin and taps
- Clean the shower nozzle
- Wipe down all pipes
- Wipe down the tiled walls
- Clear the water trap under the washbasin*
- Clean the floor drain in the shower*
- Clean grouting*
- Washing machine*
- Tumble dryer*

Balcony

- Clear the balcony completely. Wipe down the balcony rail and inside the sides of the balcony. If the balcony is glazed, clean the windows. Vacuum the floor and remove any marks and stains.

Apartment store room

- Empty the store room, wash the floor and wipe down shelves. Leave the store room unlocked.



Do not use abrasive materials when cleaning, as some of these leave scratches and can ruin the surfaces. We recommend booking a professional firm to do your removal cleaning. As a tenant, it is your responsibility to make sure that the firm you hire carry out the cleaning according to this list. We recommend that you visit the apartment afterwards to ensure that everything is clean.

Detailed instructions for removal cleaning

1. Fridge and freezer

Wipe down all shelves and drawers, and the inside of both appliances. Pull out the fridge and wipe the top, sides and back. Vacuum the floor where the fridge stands. A switched-off fridge/freezer should always be left wide open.

2. Cooker and fittings

To clean the cooker and fittings, an oven cleaner should be sprayed on the day before cleaning the apartment. Let it soak in overnight, and scrub with steel wool until all the dirt is gone. Then wipe down thoroughly with a wet cloth. The oven shelves, sheets and trays should be washed under running water. Clean the ceramic hob with a special detergent designed for the purpose, and use the right scraper.

3. Cooker hood

Put the filter in soak with washing-up liquid first, then pour hot water over the filter to remove the fat.

4. Grouting in bathroom and hallway

The grouting on tiled floors can easily turn black and yellow over time if not cleaned properly. Put cleaning detergent on the floor and leave to soak for about 30 minutes. Then use a hard brush to scrub off the dirt.

5. Bathroom extractor fan

Vacuum the outer fitting (in the ceiling), and ideally also the ventilation pipe behind it. Then wipe down the outer fitting with a damp cloth.

6. Floor drain

First remove the drain grate. Lift the water trap and clean it thoroughly both inside and out. When replacing the trap, be sure to push it down firmly so the rubber washer seals tightly. Otherwise, bad smells can come up from the drainpipe.

7. Washing machine and Tumble drier

Washing machine: Wipe down, clear the water trap behind, clean the filter on the front, clean the detergent drawers, and run either a drum-clean cycle or the cycle with the highest temperature.

Tumble drier: Wipe down, vacuum the filter and empty/clean the water container.

8. Empty the washbasin water trap

Remove the bottom of the water trap by unscrewing it. Use a bucket to stop dirty water getting on the bathroom floor. Wash and rinse the trap, then remove any residues with kitchen paper. Screw the water trap back on, carefully checking that the washer seals tightly.